



**NORTHERN  
SUBURBS  
FOOTBALL**  
EST. 1957

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## **NSPD13C - Communication Policy**

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NSFA Ltd. administers the code for the 17,000+ players registered to clubs affiliated to NSFA Ltd.

It is essential that there is a communication procedure to accommodate the requirements of the members and the resources of the Association.

- NSFA Ltd. requires all requests and queries to be lodged in writing (fax, mail or email). The Club Secretary or President must endorse them.
- Only such correspondence will be answered as a priority.
- Any correspondence to clubs will be copied to the Club Secretary.
- All NSFA Ltd. correspondence will be sent to the official club mailing address unless written authority is supplied by the club to NSFA Ltd., to redirect.
- With current technology email is the preferred method of communication.
- The method of communication will be the method determined on the affiliation form until such time as a change is requested by the club.
- Operational matters (to do with the competition) should be directed to the appropriate Competition manager by the Club Secretary (via email).