



**NORTHERN
SUBURBS
FOOTBALL**
EST. 1957

NSFA Communication Policy

The NSFA administers the code for the 15,000+ players registered to clubs affiliated to NSFA. It is essential that there is a communication procedure to accommodate the requirements of the members and the resources of the Association.

- NSFA requires all requests and queries to be lodged in writing (fax, mail or email). The Club Secretary or President must endorse them.
- Only such correspondence will be answered as a priority.
- Any correspondence to clubs will be copied to the Club Secretary.
- All NSFA correspondence will be sent to the official club mailing address unless written authority is supplied by the club to NSFA, to redirect.
- With current technology email is the preferred method of communication.
- The method of communication will be the method determined on the affiliation form until such time as a change is requested by the club.
- Operational matters (to do with the competition) should be directed to the appropriate Committee Chair by the Club Secretary (via email) and copies to the NSFA office.